

Delayed payment:

Deadline to submit request: January 1, 2024 In which cases am I eligible to request?

- I'm paying the tuition fee from loan or
- The country of which I am a citizen has been affected by international sanctions after I have commenced my studies and I can justify its consequences on my circumstances **or**
- There are circumstances in my living conditions in the last 6 months that prevent me from paying the tuition fee within the deadline and I can justify these circumstances,

AND

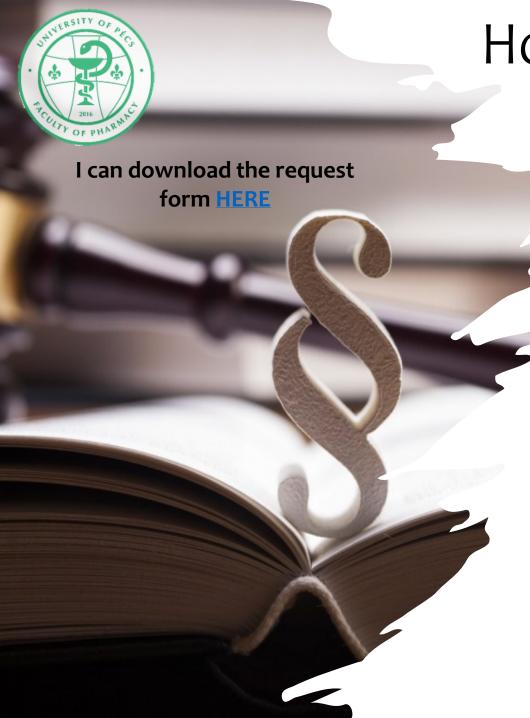
- I don't have any expired, unsettled debt towards the University,
- I have not been involved in cheating in an examination.

What is the extended deadline of payment in case of delayed payment?

- Fall semester: October 15.
- Spring semester: March 15.

Where can I submit the request?

MS Office Forms here



How to submit my request?

Preparations

• Filling out the request, collecting the supporting documents

Submitting the request

- Deadline of delayed payment requests: January 1, 2024
- After the deadline maximum within 7 calendar days by paying late fee (CHANGED!)
- In the electronic way determined by RO
- Deadline for correction in case of incomplete requests (failing to correct the request will result in the rejection of the request)

Decision

Appeal

- Only in case of a breach of law or regulation of the University
- Within 15 days from receiving the resolution on the decision
- Secondary Educational Committee carries out the procedure

Where can I get information on the details?

We call your attention the information in this document are incomplete!



Should you have any further question, please turn to your administrative officer at the Registrar's Office by phone, e-mail or in person!

You can find the contacts of the administrative officers on the website of the Registrar's Office under "Staff".



